

CME Artist Services Work Permit Fee Structure

Standard Processing Fees

We guarantee turnaround times within 5-10 working days of receiving the information needed to process the permits. Faster turnaround times can be met but are charged more (see below). We do not charge VAT

Basic Fee	Upto 1 month	Each Additional Month***	Multiple Entry***	Turnaround	Addition to standard fee
1	£100.00	£40.00	£40.00	5-10 days	+0%
Each additional:	£25.00	£10.00	£10.00	3-5 days	+25%
				1-2 days	+50%
				Within 24 hours	+100%

Conditions

- (i) Permits are not released before payment is received
- (ii) Fees do not include £21 UKVI payment processing fee per act
- (iii) Fees do not include refundable security deposit payable with fee (£50 or 10% of fee whichever is greater)
- (iv) Fees do not include UK visa charges which will be needed for all visa nationals and all non-visa nationals staying in the UK longer than 3 months. Visa applications are carried out by the applicant not CME Artist Services
- (v) Fees do not include 5.5% PayPal or credit card transaction charges levied by the providers. No fee for BACS or other transfers
- (vi) We do not charge VAT

Agency Fees

For acts that don't have UK representation we may be able to act on your behalf. Our base rate would be £100 per group. If we have to act as designated tour manager then we will have to meet you at your arrival destination in the UK and therefore charge £50 per day plus travel in addition to the base rate.

Visa Processing Fees

Visa applications are done online by the applicant or the group's management. We do not offer this service as the process is relatively straightforward and you would otherwise be paying for our time for something the artist or artist management can do themselves. We will happily answer any questions about the visa application as we concur some parts of it may be confusing (for example, there is no requirement for IHS supplement or a biometric visa as Tier 5 Creative is a non-residential entry)

*We charge a £50 security deposit or 10% of the total cost of the CoS whichever is greater. The deposit is to ensure that our clients return the paperwork we require once the Employees have entered the country (passport entry stamp scans) and proof that they have departed as agreed (e.g. photocopy of boarding pass or baggage sticker). On return of the paperwork in the time required we will return the deposit. Failure to comply can result in withdrawal of sponsorship. For new visa nationals clients we also may have to negotiate a site visit fee to cover the cost of visiting the employee/s at their place of work at least once during their stay.

**For multiple acts in one application (e.g. a tour or festival where a number of acts perform) we will only charge for the total number of CoS holders rather than independent group fees. We will have to pass on the UKVI per group processing fee of £21 however